



**SHEFFIELD UNIVERSITY
BANKERS HOCKEY CLUB
SUBHC**

Sheffield University Bankers Hockey Club Disciplinary Code

Sheffield University Bankers Hockey Club

Policy Owner: SUBHC Vice Chair (2025–26 Season, Richard Kirtley)

Approved by SUBHC Committee: 01/09/2025

Signed: *Christina Woods* (SUBHC Club Chair Woman, Christina Woods)

Due for Review: 07/09/2026

Sheffield University Bankers Hockey Club

Disciplinary Code

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Disciplinary Code of Sheffield University Bankers Hockey Club

1. Introduction

- 1.1 The disciplinary procedure provides for formal action to be taken for failure to meet the standards expected of Sheffield University Bankers Hockey Club ("the club") in respect of etiquette, behaviour, and conduct ("incidents"). This applies both during matches and at all other times when representing the club or being seen to represent the club.
- 1.2 All members of the club should familiarise themselves with its terms. Investigations and reporting on incidents should occur as soon as possible.
- 1.3 The issue of discipline is also to be noted as a point for discussion at every meeting of the Executive Committee.

2. The Disciplinary Committee. (DC)

- 2.1 The DC will consist of a Disciplinary Officer (DO) and two members who will be appointed at the absolute discretion of the Executive Committee ("EC") at the start of each season. If one or more members of the DC are unavailable for a meeting the EC shall have absolute discretion to appoint an alternative member or members from the EC in their place. The DC shall meet whenever required by Section 3.
- 2.2 The Disciplinary Officer for the 2024-25 Season is Steve Brook, as appointed by the Executive Committee on 11/06/2024

3. Monitoring Of Incidents

- 3.1 Each time a Red Card or Match Day Misconduct (MMO) Report is received by a player, it must be reported to the Chair of Selection ("CoS") or Club Captain (CC) as soon as possible by the captain of the offending players team.
- 3.2 The CoS or CC will in turn contact the DO to begin the dialogue around the offence with the England Hockey Disciplinary Officer for the region.

3.3 Each time a yellow card has been awarded, it must be reported at the next Selection Meeting by the Captain of the member concerned and the Club Captain ("CC") shall be informed.

3.4 The procedure for reporting of yellow cards shall be as follows:

- The card shall be reported to the CoS at the next Selection Meeting by the Captain of the member concerned. If thought appropriate the captain will ask the umpire why the card was given.
- The CC will keep a record of these reports and will ask the DC to convene if in his absolute discretion he thinks justified.

3.5 Each Captain will also bring to the attention of the CoS any incident or information that they feel contravenes the rule or standards to be expected of the members. The CoS will have absolute discretion to refer such matters to the CC who may in turn refer such matters to the DC.

3.6 Any member can bring to the attention of the CC any incident or information that they feel contravenes the rules or standards to be expected of the members. The CC will have absolute discretion to refer such matters to the DC.

3.7 The CC will also keep a record of any complaints from non-members. The CC will have absolute discretion to refer such matters to the DC.

3.8 Any two members of the EC can request the DC convene to discuss isolated incidents relating to a member or members or more general matters of discipline relating to the club.

4. Procedure of the DC

4.1 The member concerned will be made aware of the matters or allegations made against them prior to the meeting in writing.

4.2 If appropriate the DC will make such further enquiries as it thinks appropriate.

4.3 Within 14 days of the matter being reported, DC will convene and consider the issues including, but not limited to, asking the member to appear before it.

4.4 If the member wishes they may ask to appear before the DC in any event. If they do wish to appear or are asked to appear, they may appoint one member as a representative to speak on their behalf and to put any facts before the DC.

4.5 The DC will keep minutes of its meetings and make these available for inspection to the member concerned so far as they relate to decisions concerning them, upon their written request. The minutes may also be released to the England Hockey Association at their written request. The records will be treated on a strictly confidential basis and only shared with relevant persons as appropriate.

4.6 The decisions of the DC will be final, subject to the right of appeal laid out in the England Hockey Association Disciplinary Code and SUBHC's appeals process.

4.7 Internal appeals to the club must be received within 14 days of the decision made by the DC. The appeal must be submitted in writing to the Club Secretary (subhc.secretary@gmail.com).

4.8 The right to appeal can be found in section 7 of the England Hockey 'Red Card & Match Day Misconduct Offence Regulations' - [Red Cards And Matchday Misconduct Offences \(MMO's\) \(englandhockey.co.uk\)](http://englandhockey.co.uk).

4.9 Once an appeal is submitted, an appeal hearing of the DC will be convened within 14 days of the receipt of the appeal. To ensure a fair and equitable appeals process, the DC may rely on seconded advice from the Yorkshire & North East Disciplinary Officer and, if necessary, the National Disciplinary Officer.

5. Penalties

5.1 The DC may impose any penalty that it considers appropriate up to and including a recommendation to the EC that the member be expelled from the club. Such penalties can include , but are not limited to.-

- verbal warning, formal or informal,
- written warning,
- suspension from playing,
- suspension of membership of the club for a period to be fixed,
- recommendation to the EC of expulsion of the member.
- no further action

5.2 All the above penalties may have any conditions attached at the absolute discretion of the DC and as DC thinks fit.

5.3 The terms of this Disciplinary Code are to be read in conjunction with the Discipline Code of England Hockey as well as the Code of Conduct of SUBHC in force at time of the incident in question.

Appendix 1

Area disciplinary administrators contact details:

Head of Legal and Governance

Jason Wiltshire – 01628 896825 – disrepute@englandhockey.co.uk

Acting National Disciplinary Officer

Jo Pennycook – 07850 793203 – discipline@englandhockey.co.uk

Yorkshire & North East Disciplinary Officer

Andrew Nix – 07557 104694 – ada@yne.hockey

May 11, 1999 Updated June 2001, July 2002, May 2006, February 2022, June 2024.